



31272: Project Management & The Professional

Week 3 Tutorial



Week 3: Project Governance

- **What are we doing today?**
 - Confirming Groups
 - Reviewing Team Charter
 - Ethics Assignment Overview
 - Project Charter
 - Project Objectives
 - MOV Statement
 - Governance Framework

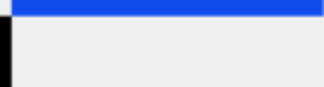
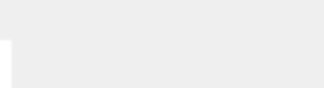
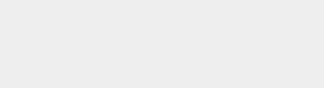
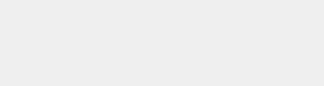
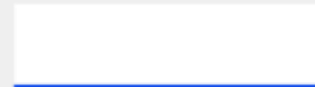
A quick reminder....



Please ensure all subject enquires and questions are directed towards 31272@uts.edu.au and NOT the course coordinators email address.



Confirming Groups





Confirming groups

- **Ensure you are allocated to the correct group on Canvas!**
- If you did not attend the first tutorial please let us know so we can assign you to a group!



Groups are final!



Lecture Q&A



Reviewing Team Charter



Reviewing Team Charter

Review your Team Charter Submission – if you have any new members be sure to add them in!

Be sure to check the following:

- Check you've filled in the template correctly!
- Formatting!
- Ensure all sections are completed as per your Tutors Instructions!
- Ensure you submit on time!

Your Team Charter Submission is worth 10% and due in week 4 on the third day after your tutorial by 23:59





Ethical Assignment Overview



Ethics Assignment

An assessment of ethical considerations with relation to the case study – refer to the Week 2 Lecture on Ethics, can you see any ethical considerations within the case study?

- The assignment is an individual submission;
- Students are to use their newly found knowledge on ethics and discuss three separate ethical considerations with relation to the case study;
- Students are to assess each ethical consideration with relation to 3 codes of ethics and then assess each codes of ethics against each other.



English Language Milestone

As part of the assessment there is an English Language Milestone check which is ungraded, however requires a satisfactory mark. **Tutors are always here to help – in addition UTS has many great resources with UTS HELPS!**



Use of GenAI

Any use of GenAI must be appropriately cited, including all prompts and responses, in accordance with UTS Policy. **Any plagiarism detected will result in an investigation into academic misconduct**



Due Date

The Ethics Assignment is due on Sunday 21st September by 23.59 for all classes

Please check the assignment brief on Canvas for all assignment requirements



Project Charter

Project Charter



- The **Project Charter** is a brief document that kicks off a project – outlining planning, scope, objectives, stakeholders and high level risks;
- Access the Project Charter Template through Canvas;



Start working on your Project Charter! This is what forms your Interim Report 1 (due in week 5) submission!



Project Objectives





Interpret Project Objectives

- **Project Objectives** are high level project related goals which align with the clients vision and aims for the given project. For example, *as a result of extensive market research a computer software company decides to develop a program that automatically translates verbal sentences in English to Russian. The project should be completed within three years at a cost not to exceed \$1.5 million. The objective answers the questions what, when and how much.*
- Each project objective should be supported by a SMART statement, clearly outlined and be well founded in the case study



Examine Project Brief



Interpret Project Objectives



Plan for Success!

Begin working on developing your project objectives – aim to have 5-7 for the Project Charter!



MOV Statement



MOV Statement



- **MOV (Measurable Organisational Value)** is an agreed set of measures in how we determine the value of the specific project;
- Students are to create a MOV statement for the Case Study;

Area of impact	Business Objective	Smart Project objective
Customer	Become the premier service provider in our category.	Increase our company Net Promoter Score (NPS) to 62 by the end of the quarter

Some things to keep in mind when completing your MOV Statement:

- Each statement is to be associated with a specific Area of Impact, Business Objective and accompanied by a Smart Project Objective (which ideally includes a clear and tangible metric);
- You should have a good range of MOV statements to ensure all elements of value of the project can be tracked and measured

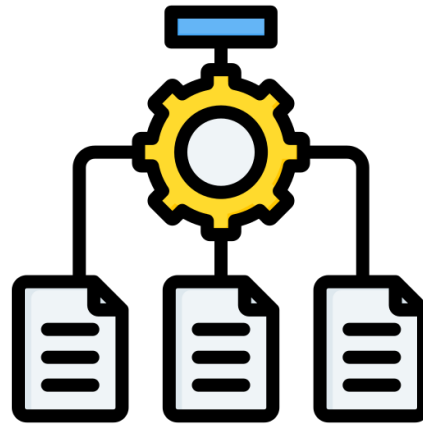


Governance Framework

Governance Framework



- The **Governance Framework** defines the organisational structure, processes and procedures followed within your project;
- A good project has a cohesive, mutually exclusive, collectively exhaustive governance structure which aims to overarching provide structure and direction for the project



Start brainstorming some ideas for the Governance Structure your group will propose – refer to the Week 3 Lecture for more information on Governance!



Questions?



Thank you!